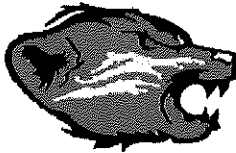


CHECK (✓) ONE:
 Returning Student:
 New Student: _____



APPLICATION WILL NOT
 BE ACCEPTED OR
 PROCESSED UNTIL ALL
 INFORMATION IS
 TURNED INTO CENTRAL
 OFFICE

**BISHOP CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
 APPLICATION FOR ADMISSION
 SCHOOL YEAR 2023-2024**

NAME OF STUDENT	DATE OF BIRTH	STUDENT ID	LAST 4 DIGITS SS#
NAME OF PARENT/GUARDIAN	ADDRESS	CITY, STATE ZIP	PHONE NUMBERS
E-MAIL			
E-MAIL			
GRADE LEVEL FOR 2022-2023:	(Please Circle)		
	K 1 2 3 4 5	6 7 8	9 10 11 12
GRADE LEVEL FOR 2023-2024:	K 1 2 3 4 5	6 7 8	9 10 11 12
DISTRICT ATTENDED 2022-2023		NAME OF SCHOOL 2022-2023	
COMPLETE ADDRESS OF SCHOOL			
COMPLETE PHONE NUMBER OF SCHOOL			
SPECIAL PROGRAMS			
SPECIAL EDUCATION	ESL PROGRAM	GIFTED & TALENTED	504
SPECIAL REQUIREMENT COMMENTS:			
CHARACTER REFERENCE:			
1.			
2.			
STUDENT SIGNATURE	DATE	PARENT/GUARDIAN SIGNATURE	DATE
FOR OFFICE USE ONLY			
APPROVED	DENIED	APPROVED	DENIED
CAMPUS PRINCIPAL DATE		SUPERINTENDENT DATE	
REASON FOR DENIAL			

Revised 2.3.2023

PLEASE RETURN COMPLETED APPLICATION TO BISHOP CISD CENTRAL OFFICE

OR E-MAIL TO: srose@bishopcisid.net or escott@bishopcisid.net

Texas Education Agency
Division of Equal Education Opportunity
Application for Transfer
FY 2023-2024

Authority for Data Collection: Texas Education Code 21.061: Civil Action 5281, Section A
Planned Use of Data: To complete the report required by Federal Court Order Civil Action 5281.
Instructions: This form must be used for all student transfers, within the State of Texas, including hardship. The Superintendent of the receiving district must circle approved or disapproved and sign the transfer form. For further information, contact the Division of Equal Education Opportunity at (512) 463-9671.

RESIDENT District: _____

RESIDENT School: _____

Student's Name	Ethnic Code	Current Attendance Data Student's Residence		District Student Attended Prior Year	Grade	Campus Assigned in Receiving District
		Co. Dist. No.	Campus No.	Co. Dist. No.		Campus No.

Student Social Security Number (Last 4 Digits) _____ Student ID _____

This section must be completed by the parent or guardian

I have been informed of the receiving district's policy concerning tuition charges if any, for a transferred student whose grade is taught in the student's district of residence; and I accept responsibility for the payment of tuition.

Signed _____
 Parent/Guardian Signature

Street Address City, State, Zip

This section must be completed by the receiving district superintendent:

The above transfer was Approved Disapproved on this _____ day of _____, 20____.

Typed Name of Receiving District Superintendent	Date	Telephone	Signature
Christina Gutierrez		(361) 584-3591	

CONDITIONS OF TRANSFER ACCEPTANCE FORM

**Bishop Consolidated Independent School District
719 East Sixth Street
Bishop, Texas 78343**

ALL TRANSFERS:

We have read and understand the Bishop C.I.S.D. Board of Trustees policy FDA (LEGAL) and policy FDA (LOCAL) regarding admissions and transfers.

By our signatures, we accept, understand, and will abide by the conditions of transfer set forth in the above referenced policies.

Guardian Signature: _____

Guardian Signature: _____

(Please do not write below this line)

*STATE OF TEXAS
COUNTY OF NUECES*

This instrument was acknowledged before me on the _____ day of _____, 20__.

Notary Public in and for THE STATE OF TEXAS

Notary Signature

SEAL

Bishop Consolidated Independent School District

719 East Sixth Street Bishop, Texas 78343
361/584-3591

January 2023

We are pleased to announce that Bishop Consolidated Independent School District is now accepting admission applications for out-of-district students for the 2023--2024 school year. Applications are considered on a case-by-case basis by the Campus Screening Committee and final approval will be made by the Superintendent.

The following documents must be submitted with the admission application:

- ❖ Transcripts (grades 10-12)
- ❖ Current report cards (grades 1-12)
- ❖ Current test scores (grades 3-11; i.e. achievement tests, TAKS/STAAR, etc.)
- ❖ Attendance records
- ❖ Discipline records
- ❖ Completed Application for Transfer signed by notary (BCISD has free notaries)

Admission applications submitted without this information will not be accepted.

Criteria considered for approval or denial for the admission application by the District is as follows:

- ❖ Results of parent and student interviews
- ❖ Commitment to and support of the program by the parents and students
- ❖ Student academic records and test information
- ❖ Conduct records
- ❖ Attendance information
- ❖ Verification of good standing

Admission application requests shall not be granted to any student whose records indicate any of the following during the previous year:

- ❖ Was placed in an Alternative Placement Center more than once
- ❖ Was expelled for any reason
- ❖ Accumulated excessive absences
- ❖ Did not have a passing grade in core subjects (English/Lang. Arts, Mathematics, Science, Social Studies)
- ❖ On probation, on conditional release, or been convicted of a criminal offense

In addition, the request will be denied if granting the admission would result in hiring of additional staff, purchasing equipment or adding facilities.

Also be advised that if your student receives discipline referrals, has poor attendance, or does not maintain passing grades while attending Bishop CISD, you may be asked to withdraw your student from our District.

DO NOT WITHDRAW your student from the current school until the approval process is complete.

BISHOP CISD BOARD POLICY FDA (Local)

ADMISSIONS INTERDISTRICT TRANSFERS

**TRANSFER
REQUESTS**

The Board delegates to the Superintendent, with recommendation of the campus screening committee, the authority to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

A nonresident student wishing to transfer into the District shall file an application for transfer with the Superintendent or designee. Applications for enrollment shall be considered at the beginning of each semester. Any other requests shall be considered by the Superintendent on a case-by-case basis.

Students accepted must reapply annually. The District reserves the right to deny former out-of-District transfer students based on their performance in areas including, but not limited to, academic grades, standardized test scores, discipline, and attendance.

EXCEPTIONS

Resident students who become nonresidents during the course of a semester shall be permitted to continue in attendance for the remainder of the semester and shall not be required to pay a prorated tuition rate. However, an out-of-District transfer application must be submitted with the Superintendent's office.

TRANSPORTATION

Transportation for out-of-District students shall not be provided unless an admissions, review, and dismissal (ARD) committee agrees that the service is required.

**SCREENING
COMMITTEE**

Transfer requests shall be reviewed by a campus screening committee composed of the principal, counselor, and selected faculty members. The committee shall make recommendations for approval to the Superintendent. The Superintendent shall review the recommendations of the committee and shall make a final decision.

**LIMITATIONS
ON TRANSFER
REQUESTS**

If a determination is made that false information was provided at the time of the transfer request, the transfer agreement shall not be renewed.

FDA (LOCAL) CONTINUED

TRANSFER CRITERIA

The following documents, along with the application, must be submitted to the assistant superintendent for instruction:

1. Transcripts (grades 9–12);
2. Current report cards (kindergarten–grade 12);
3. Standardized test scores (grades 3–11);
4. Attendance records (kindergarten–grade 12); and
5. Discipline records (kindergarten–grade 12).

The official date and time the application and all supporting documents are submitted must be recorded on the receipt log. The parent/guardian shall sign the receipt log when submitting a comprehensive packet.

Admission applications submitted with missing documents shall not be accepted. Applications with all required documents shall be forwarded to the campus screening committees for review.

Criteria considered by the District for approval of transfers are as follows:

1. Results of parent and student interviews;
2. Commitment to and support of the total school program by parents and students;
3. Prior negative actions by a student or the student's family members, which may include disrespect, threats, embarrassment, or harassment toward the school, the school's students, parents, employees, or Board members;
4. Student academic records;
5. Test information (including, but not limited to, state-mandated assessments);
6. Conduct records; and
7. Attendance information.

Admission application requests shall not be granted to any student whose records indicate that he or she:

1. Was placed in an alternative placement center within the past 18 months.
2. Was expelled for any reason.
3. Has engaged in delinquent conduct or conduct in need of supervision and is on probation or other conditional release for that conduct, or has been convicted of a criminal offense and is on probation or other conditional release.
4. Was denied credit or promotion on the basis of attendance or accumulated absences in excess of ten percent of class time. (Extenuating circumstances may be considered with documentation during the transfer approval process.)

FDA (LOCAL) CONTINUED

- 5. Did not have passing grades in core subjects (English/language arts, mathematics, science, social studies).
- 6. Did not have passing scores on standardized tests.

In addition, the request may be denied if granting the admission would result in hiring additional staff, purchasing equipment, or adding facilities.

The following class size caps shall apply:

Elementary (kindergarten–grade 4): 21 (Core Subjects)

Junior High (grades 5–8): 22 (Core Subjects)

High School (grades 9–12): 24 (Core Subjects)

Exceptions to the local cap shall be considered by the Superintendent on a case-by-case basis.

TRANSFER AGREEMENTS

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

TUITION

The Board shall determine annually, and within statutory limits, the amount of tuition, if any, to be charged.

Children of full-time nonresident District employees shall be eligible to attend District schools tuition-free. However, an out-of-District transfer application must be

Submitted to the Superintendent's office. These students shall need to reapply annually and shall adhere to all rules that apply to all out-of-District transfer students.

APPLICATION FEES

The Board shall determine annually, and within statutory limits, the amount of the application fee, if any, to be charged.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

DATE ISSUED: 8/21/15
LDU 2015.02
FDA (LOCAL)-X

**BISHOP CISD
178902**

**ADMISSIONS
INTERDISTRICT TRANSFERS**

**FDA
(LEGAL)**

AGREEMENT BETWEEN DISTRICTS

The board may, by means of a mutual agreement with the board of an adjoining district, transfer any student to the jurisdiction of that adjoining district. All transfers shall be made pursuant to the requirements of Education Code 25.032 through 25.034. The board, together with the board of the adjoining district, shall agree to the transfer of school funds proportionate to the transfer of attendance when such interdistrict transfers are made. Education Code 25.035

INITIATED BY STUDENT OR PARENT

Any student, other than a high school graduate, who is under 21 years of age and eligible for enrollment on September 1, may transfer to another Texas district, provided that both the receiving district and the applicant's parent, guardian, or person having lawful control agree in writing to the transfer. Education Code 25.036 [See also FD]

BASIS FOR TRANSFER

The board or its designee must make transfer decisions on an individual basis and may not consider as a factor in arriving at any decision regarding assignments any matter relating to the national origin of the student or the student's ancestral language. Education Code 25.032 [See FDAA]

FUNDING FOR TRANSFERS

Upon the filing and certification of any transfer, the state per capita apportionment shall transfer with the student. For purposes of computing state allotments to districts eligible under the Foundation School Program, the student's attendance prior to the date of transfer shall be counted by the sending district and the student's attendance after transfer shall be counted by the receiving district. Education Code 25.037

TUITION

The district may charge a tuition fee to the extent that the district's actual expenditure per student in average daily attendance exceeds the sum of state available school fund apportionment benefits transferred to the district under Education Code 25.037. However, unless a tuition fee is prescribed and set out in a transfer agreement prior to its execution by the parties, no increase in tuition charge shall be made for the year of that transfer that exceeds the tuition charge, if any, of the preceding school year. Education Code 25.038

TUITION FOR EDUCATION OUTSIDE DISTRICT

Home districts that do not offer each grade, kindergarten–grade 12, shall pay tuition to the district if they have a contract to educate students in grades not taught in the home district. If the home district has contracted for students to attend another district(s), it shall not be required to pay tuition to any district with which it has not contracted. A contract under this section may not be for a period exceeding five years.

**DATE ISSUED 9/18/2012
UPDATE 95
FDA (LEGAL)-A
BISHOP CISD
178902**

TUITION FOR EDUCATION OUTSIDE DISTRICT--CONTINUED

THE AMOUNT OF TUITION PAID MAY NOT EXCEED THE GREATER OF:

1. The amount by which the district's actual expenditure per student in average daily attendance exceeds the sum the district receives from state aid sources, as provided by Education Code 25.037. However, the district may not charge more than the tuition charge for the preceding school year unless a tuition fee is set out in a transfer agreement; or
2. The calculated tuition limit specified by commissioner's rule.

Under the commissioner's rule, tuition charged to the home district for a transfer student in payment for that student's education may not exceed the district's calculated tuition limit. The calculated tuition limit applies only to tuition paid to the district for the education of a student at a grade level not offered in the home district.

The calculated tuition limit is the sum of the excess maintenance and operations (M&O) revenue per enrollee and the excess debt revenue per enrollee as calculated in accordance with 19 Administrative Code 61.1012(b).

Education Code 25.038, .039; 19 TAC 61.1012

CREDITS AND RECORDS

Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. 19 TAC 74.26(a)(1)

NONPUBLIC SCHOOLS

Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. The district may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. 19 TAC 74.26(a)(2)

**DATE ISSUED 9/18/2012
UPDATE 95
FDA (LEGAL)-A
BISHOP CISD**